CSS1

Child Safeguarding Statement and Risk Assessment

For:	**Roxboro National School 18742U**
At:	**Derrane Roscommon F42 NY75**

This school is a: (tick appropriate) ☒primary ☐post-primary ☐ special school

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Gillian McBride

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Mary Fallon

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Gillian McBride

(In schools this person is the DLP)

Relevant Person can be contacted on:

090 6625703	***gmcbride@roxborons.ie***

Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

John McNaboe

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- ☐ Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- ☐ Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- ☐ Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- ☐ Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- ☐ Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- ☐ Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- ☐ Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024),* and the *Child Protection Procedures for Schools 2025.* In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

> Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of *the Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

> Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children

~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

> Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.

~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.

~ The school encourages board of management members to avail of any relevant training and complete child protection training.

~ The board of management ensures that records of all staff and board member child protection training are maintained.

> Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

> Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

> Procedure for Appointing a Relevant Person (In schools this person is the DLP)

~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025,* the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on November 3rd 2026.

Signed:*	J. McNaboe	**Date**:3-11-26

Chairperson of the board of management

Signed:*	G. McBride	**Date**:3-11-26

Principal/Secretary to the board of management

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again in term 1 2027/2028.

Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School activity	Procedures/Measures in place to mitigate risk
1	**Training of school personnel in Child Safeguarding matters**	Harm not recognised or reported promptly Inadequate or missed training by staff	Child Safeguarding Statement & DEY procedures 2025 made available to all staff DLP& DDLP attended face to face training Staff attended face to face training in new procedures term 1 2025/2026 BOM holds all records of staff and board training and ensures any mop-up training will be facilitated. Board members attended training in new procedures All staff to view Tusla training model. Staff furnished certificate of completion of Tusla training to BOM.
2	**One to one teaching**	Harm by school personnel False accusations	Open door policy Adult in the classroom is visible from the corridor Table between teacher and pupil Code Of conduct for teachers
3	**Care of Children with special needs, including intimate care needs**	Harm by school personnel Flight Risk children	Policy on intimate care SEN policy Risk assessments completed. Supervision policy.
4	**Toilet areas**	Inappropriate behaviour	Supervision policy
5	**Curricular Provision in respect of SPHE, RSE, Stay safe.**	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full
6	**LGBT Children/Pupils perceived to be LGBT** **Pupils from ethnic minorities/migrants** **Members of the Traveller community**	Bullying	Bí Cineálta Policy Code of Behaviour Wellbeing policy and initiatives

	Pupils of minority religious faiths **Children in care**		
	List of School Activities	**Risks Identified Against Each School activity**	**Procedures/Measures in place to mitigate risk**
7	**Daily arrival and dismissal of pupils**	Harm from older pupils, unknown adults on the playground	Arrival supervised by Teachers from 08:50, parents advised of this. Supervision Policy Dismissal practices & procedures embedded
8	**Managing of challenging behaviour amongst pupils, including appropriate use of restraint**	Injury to pupils and staff	Behaviours of Concern Policy Health & Safety Policy Code Of Behaviour
9	**Use of external personnel to supplement curriculum, support sports and other extra-curricular activities**	Harm to pupils	Evidence of vetting to be provided by organising body. Teacher supervises coach's contact time with the children.
10	**Students participating in work experience**	Harm by student	Supervision Policy Garda Vetting required Child Safeguarding Statement Work Experience policy
11	**Recreation breaks for pupils**	Harm by school personnel or other pupils Inappropriate behaviour Flight risk Visitors entering grounds	Supervision policy, including having at least ten adults on duty. Code of Behaviour. Bí Cineálta policy
12	**Classroom teaching**	Harm by school personnel or other pupils	Supervision Policy Child Safeguarding Statement Bí Cineálta policy Glass in doors
13	**Outdoor teaching activities**	Harm by school personnel or other pupils	Supervision Policy Child Safeguarding Statement.

14	**Sporting Activities**	Harm by school personnel or other pupils Visitors to school grounds	Supervision Policy Child Safeguarding Statement Bí Cineálta policy
	List of School Activities	**Risks Identified Against Each School activity**	**Procedures/Measures in place to mitigate risk**
15	**School outings**	Harm by school personnel or other pupils or others Unfamiliar surroundings Inappropriate behaviour Hard by outside personnel	Supervision Policy Child Safeguarding Statement Bí Cineálta policy Code of Behaviour School Tours policy
16	**Use of toilet /changing/shower areas in school**	Harm by school personnel or other pupils	Supervision Policy Child Safeguarding Statement. Separate changing areas for boys and girls Children do not use staff toilets
17	**Fundraising events involving pupils**	Harm by school personnel or other pupils	Supervision Policy Child Safeguarding Statement
18	**Use of off-site facilities for school activities including swimming**	Harm by school personnel or other pupils or others	Supervision Policy Child Safeguarding Statement Bí Cineálta Code of Behaviour
19	**School transport arrangements including use of bus escorts**	Harm by school personnel or other pupils Bus transport provided	Supervision Policy Child Safeguarding Statement Bus Escort is garda vetted and completed Tusla training. Bus Escort training provided.
	List of School Activities	**Risks Identified Against Each School activity**	**Procedures/Measures in place to mitigate risk**
20	**Administration of Medicine**	Harm by school personnel	Administration of Medication Policy Accidents Policy Supervision policy First Aid policy

	Administration of First Aid		Allergies policy
21	**Prevention and dealing with bullying amongst pupils**	Harm by other pupils Non-teaching of anti-bullying programmes	Bí Cineálta Policy Code of Behaviour SPHE and Stay Safe Monthly anti-bullying lessons recorded by DP
22	**Recruitment of school personnel including -** • **Teachers** • **SNA's** • **Caretaker/Secretary/Cleaners** • **Sports coaches** • **External Tutors/Guest Speakers** • **Volunteers/Parents in school activities** • **Visitors/contractors present in school during school hours** • **Visitors/contractors present during after school activities**	Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DEY procedures made available to all staff Staff to view Tusla training module & provide certificate Staff trained in new procedures Vetting Procedures followed Visitors are never alone with children Policy on Visiting Contractors as part of Health and Safety Policy Check references Supervision Policy
	List of School Activities	**Risks Identified Against Each School activity**	**Procedures/Measures in place to mitigate risk**
23	**Use of Information and Communication Technology by pupils in school**	Bullying & accessing inappropriate material Bullying	Digital Learning policy Bí Cineálta Policy Code of Behaviour Acceptable Use Policy Content Filtering administered by NCTE
24	**Use of Information and Communication Technology by pupils during Remote Teaching & Learning**	Bullying. Sharing of inappropriate materials by students. Inappropriate behaviour/language by students. Exposure to inappropriate environment.	Remote Teaching & Learning Plan. Parental permission for school apps. Bí Cineálta Policy Code of Behaviour Acceptable User Policy Internet Safety Webwise programmes taught annually
25	**Application of sanctions under the school's Code of Behaviour including**	Harm to pupils Fair procedures not being followed	Supervision Policy Policy on Mobile Phones Bí Cineálta policy Code of Behaviour

	detention of pupils, confiscation of phones etc.		
26	**Use of video/photography /other media to record school events**	Inappropriate use of this material Invasion of privacy	Acceptable Use Policy Commitment given by Parents/Guardians on Enrolment Form/Annual Permissions Household GDPR rule advised at all school events
27	**Student teachers undertaking training placement in school**	Harm to pupils	Supervision Policy Evidence of vetting
28	**After school use of premises by teachers or outside organisations**	Harm to pupils if involved	Insurance and vetting provided
29	**Summer Programme**	Harm to pupils	Recruitment and vetting procedures followed DLP or DDLP present Supervision policy Child Safeguarding policy AUP School tours policy
30	**Management & provision of hot lunches**	Harm to pupils	Vetting for operative No access to servery for children Meals handed to pupils and placed in plastic lunchboxes
31	**Children inappropriately accessing/using computers or other devices in school**	Harm to pupils Bullying	Mobile Phone policy AUP Supervision policy Code of Behaviour Bí Cineálta policy NCTE content filtering level 3
32	**Care of pupils with special educational needs, including intimate care, including Autism classes**	Harm to pupils	Supervision policy Intimate Care Policy SEN policy
33	**Emergency Situations**	Harm to pupils	Critical Incident Plan Evacuation Plan H&S policy
34	**Parents collecting children early**	Harm to pupils Flight risk children	Parents must use front entrance Asked to arrange in advance with secretary Sign out system at front door Supervision policy
35	**Children doing a task outside the classroom**	Harm to pupils Flight risk children	Supervision policy Children go in pairs Risk assessments

Appendix - Location of copies of the Child Protection Procedures and Children First Guidance

www.gov.ie/childprotectionschools **- online location of Child Protection Procedures for Schools 2025**

Children_First_National_Guidance_2017.pdf **- online link to Children First Guidance**

A hard copy of both documents is available in the office and also in the staff room.